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**CONSULTATION POLICIES FORM**

**THIS FORM MUST BE SIGNED AND RETURNED WITH THE CREDIT CARD INFORMATION FORM OR A CHECK PRIOR TO SCHEDULING YOUR APPOINTMENT.**

1. The Law Office Of Michelle Ball (Law Office) offers consultations at the following rates:
  - \$75 for a consultation up to 30 minutes if this is your first consultation with us and/or you consulted with Law Office over a year ago; \$300 per hour for time thereafter (\$30 per every 6 minute interval or portion thereof).
  - \$150 for a consultation up to 30 minutes if you have consulted with us within the last year or have previously missed an appointment; \$300 per hour thereafter (\$30 per every 6 minute interval or portion thereof).
  - Members referred by approved referral agencies (Parker Stanbury; Pre Paid Legal) receive the first 30 minutes free. Time beyond the first 30 minutes is \$225 per hour (\$300 per hour reduced by 25%; \$22.50 per every 6 minute interval or portion thereof).
2. Payment in full is due at the end of the consultation by credit card or check (must complete and return Credit Card Information Form or provide check prior to consultation). An additional \$25 charge will apply if a check or payment is returned.
3. Any opinion or advice given by Law Office is opinion only, based on the limited facts provided by you. Such opinion is cursory, non-binding and is not an absolute statement of law.
4. Legal representation has not been accepted and is not guaranteed. Rather, this is a pre-consultation tool to ensure understanding of and agreement to abide by our policies. Legal representation does not begin until a separate fee agreement is signed and a retainer is paid.

I HAVE READ THE ABOVE TERMS, UNDERSTAND THEM, AND AGREE TO THEM.

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_