

---

---

**LAW OFFICE OF MICHELLE BALL**  
**MICHELLE BALL**  
**ATTORNEY AT LAW**  
717 K STREET, SUITE 228  
SACRAMENTO, CA 95814  
**PHONE: (916) 444-9064**  
**FAX: (916) 444-1209**  
[www.edlaw4students.com](http://www.edlaw4students.com)

---

---

**PHONE CONSULTATION POLICIES FORM**

1. This form plus the Credit Card Information Form and/or payment via check/money order are required in advance of being placed on the schedule for phone consultations.
2. You will be called at the number in your Information Form at the scheduled appointment time and must be available. **Please test your phone before the call** to ensure you can receive calls from blocked numbers. If we cannot reach you in 5-10 minutes, the appointment will be deemed to have been missed. If there may be a delay or issue in reaching you, we will email.
3. **Consultation charges depend on your history with this office:**
  - a) First Time Consultation and/or Prior Consultation Over 1 Year Ago:
    - **\$180** for a consultation *up to 30 minutes*
    - *After the first 30 minutes you will be charged: \$480* per hour pro rata
  - b) Consultation Within Last Year: \$480/hour pro rata, with a half hour minimum.
  - c) Previously Missed Appointment/Two or More Prior Cancellations: \$480/hour pro rata with half hour minimum; nonrefundable deposit of \$240 required in advance to schedule.
4. You will be charged for all consultation time. If you provided a credit card, you agree it can be charged for the full amount owed at the end of the consultation without additional notice.
5. Any opinion or advice given by the Law Office of Michelle Ball is opinion only, based on the limited facts provided, and is cursory, non-binding and not an absolute statement of law.
6. Legal representation has not been accepted, is not guaranteed, and requires a separate contract and deposit. This is a pre-consultation tool to ensure your agreement to abide by office policies.

I HAVE READ THE ABOVE TERMS, UNDERSTAND THEM, AND AGREE TO THEM.

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_